

**BOARD OF SELECTMEN MEETING
MONDAY, APRIL 28, 2015
4:30PM AT TOWN OFFICE BUILDING
240 SPRINGFIELD STREET, WILBRAHAM, MA
MINUTES**

PRESENT: Chairman Robert W. Russell (presiding); Susan C. Bunnell, Selectman, Interim Town Administrator Thomas Sullivan and Candace Ouillette Gaumond, Administrative Assistant to the TA/BOS.
ABSENT: Selectman Robert J. Boilard.

EXECUTIVE SESSION

Consideration of the Agreement for the new Town Administrator per Chapter 30A, Section 21(a) (2) of the Mass General Laws

Chairman Russell announced that the Board would be going into executive session for a brief discussion. Upon conclusion, the Board would return to the general session to finish the business of the general meeting.

MOTION: Made (Russell) and seconded (Bunnell) to go into to executive session to consider the Agreement for the new Town Administrator per Chapter 30A, Section 21 (a) (2) of the Mass General Laws. Approved by each Selectman voting affirmatively in a roll call vote. (Russell, yes, and Bunnell, yes; Approved 2-0.)

APPOINTMENTS WITH THE BOARD

Ratification of the new Town Administrator Agreement

Board of Selectmen returned from the Executive Session at 4:44pm. Chairman Russell announced the return of the Board and opened the general session meeting. He announced that the Board was ratifying the contract with Nick Breault, new Town Administrator. Mr. Breault joined the Selectmen at the front of the room. Chairman Russell informed that the Selectmen approved the contract between the Town and Nick Breault. He then informed Mr. Breault that he looks forward to working with him. Mr. Breault stated that he appreciated the process. He informed that he has reviewed the contract and finds it acceptable. He also looks forward to working with the Board of Selectmen. (Following the motion; all parties signed the employment agreement.) Chairman Russell congratulated Mr. Breault.

MOTION: Made (Bunnell) and seconded (Russell) to ratify the Employment Agreement between the Town of Wilbraham and Nick Breault, dated April 28, 2015. (Approved 2-0.)

Materials Referenced: Employment Agreement between the Town of Wilbraham and Nick Breault, dated April 28, 2015.

OLD BUSINESS

Approval of Amendment to the Road Resurfacing and Related Contract with Palmer Paving Corp.

Chairman Russell announced the next agenda item. Interim Town Administrator Sullivan stated that at the last meeting, Selectman Boilard had a question relative to this matter. He informed that he and the Director of Public Works spoke with Selectman Boilard, via phone, and explained the matter and answered Selectman Boilard's questions. Selectman Boilard verbally expressed that he is agreeable to the contract amendment. Selectman Bunnell stated that she was comfortable with the amendment as well.

MOTION: Made (Bunnell) and seconded (Russell) to amend the existing contract between the Town of Wilbraham and Palmer Paving Corporation, dated June 27, 2013, by exercising a contract option to extend the contract to November 1, 2015. (Approved 2-0.)

Materials Referenced: Contract between the Town of Wilbraham and Palmer Paving Corporation, dated June 27, 2013; and proposed Contract Amendment between the Town of Wilbraham and Palmer Paving Corporation, dated April 28, 2015.

NEW BUSINESS

Award the Cemetery Mowing (Contract) Bid for July 1, 2015 to June 30, 2018

Interim Town Administrator Sullivan informed the Selectmen that the landfill matter was resolved. Administrative Assistant Gaumond explained that the Cemetery Commissioners met and recommends awarding the contract to Keltra Construction Services, who was the lowest and responsible bidder. She informed that this is a new vendor.

The current contractor, who had the issue with the landfill, did submit a bid for this contract. However, the contractor submitted the highest bid amongst the four companies who participated in the Invitation For Bid. A motion was made.

MOTION: Made (Bunnell) and seconded (Russell) to award the bid for the Town's 3 year Cemetery Mowing Contract to Keltra Construction Services of East Windsor, Connecticut, in the total amount of \$ 23,100.00, to be paid out in the amount of \$7,700.00 each year; and to authorize the Cemetery Commissioners to issue the notice to proceed and other relevant documentation as deemed necessary to finalize the contract. (Approved 2-0.)

Materials Referenced: Bid Opening Sheet, dated April 6, 2015, relative to Cemetery Mowing Bid; Keltra Construction Services, Inc. Bid Proposal; and Memo, dated April 22, 2015, received from the Board of Cemetery Commissioners, relative to the Mowing Contract and selection of Keltra Construction Services, Inc.

LICENSING AND OTHER APPROVALS

Renewal of Roller Skating Rink License-Interskate 91

Chairman Russell announced that Interskate 91 is seeking renewal of its roller skating license. He mentioned that Interskate 91 are good operators and have lived up to all expectations. Selectman Bunnell agreed and informed that she has no problem renewing the license. Chairman Russell added that the rink gives our kids a place to go.

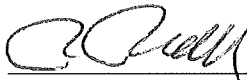
MOTION: Made (Bunnell) and seconded (Russell) to renew an annual license for a Roller Skating Rink to Wheely-Funn, Inc., D/B/A Interskate 91 at 2043 Boston Road, with conditions previously established, said license expiring April 30, 2016. (Approved 2-0.)

Materials referenced: Renewal Application for Roller Skating Rink License and accompanying documentation submitted by Wheeley-Funn, Inc. dba Interskate 91, 2043 Boston Road, Wilbraham.

Having no further business, the Board of Selectmen adjourned at 4:49pm.



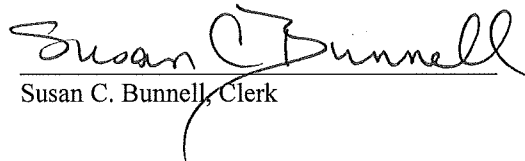
Candace Ouillette Gaumont
Administrative Assistant to the TA/BOS



Robert W. Russell, Chairman



Robert J. Boilard, Vice Chairman



Susan C. Bunnell, Clerk